

TNV Certification Pvt. Ltd

QMS Manday Table



TNV ISO 9001:2008 Man-day Table as per IAF MD 5

No. of Employees	Total Auditor Man-days for Initial Certification		On Site Man-days for			
	Average Scale Man-days	Total outside Man-days @ 90%	Stage1 Audit	Stage2 Audit	S A Annual	Re Assessment
1-5	1.5	1.35	0.5	1	1	1
6-10	2	1.8	1	1	1	1
11-15	2.5	2.25	1	1.5	1	2
16-25	3	2.7	1	2	1	2
26-45	4	3.6	1	3	1.5	3
46-65	5	4.5	1	4	1.5	3
66-85	6	5.4	1	5	2	4
86-125	7	6.3	2	5	2	5
126-175	8	7.2	2	6	3	5
176-275	9	8.1	2	7	3	6
276-425	10	9	2	8	3	7
426-625	11	9.9	2	9	4	7
626-875	12	10.8	2	10	4	8
876-1175	13	11.7	2	11	4	9
1176-1550	14	12.6	2	12	5	9
1551-2025	15	13.5	2	13	5	10
2026-2675	16	14.4	2	14	5	11
2676-3450	17	15.3	2	15	6	11
3451-4350	18	16.2	2	16	6	12
4351-5450	19	17.1	2	17	6	13
5451-6800	20	18	2	18	7	13
6801-8500	21	18.9	2	19	7	14
8501-10700	22	19.8	2	20	7	15
10700>>>>						



Factor's For Increase In Auditor Time:

- Complicated logistics involving more than one building or location where work is carried out
- Staff speaking in more than one language (requiring interpreter(s) or preventing individual auditors from
- Very large site for number of employees (e.g., a timber land (forest))
- System covers highly complex processes or relatively high number of unique activities
- High risks products/activities/processes
- High degree of regulation (food and drugs, aerospace, nuclear power, etc.)
- Other standards to take in account: complementary certification ("ISO 9001+")
- Other particular standards to take in account during the audit
- Processes involve a combination of hardware, software, process, and service

Factor's For Decrease In Auditor Time:

- Organization is not "Design Responsible" and/or other Standard elements not covered in scope
- Simple processes, no/low risk product/processes
- Very small site for number of employees (e.g., office complex only)
- Processes involve a single general activity (e.g. Service only)
- High percentage of employees doing the same, simple tasks
- Employees working in shift system
- Prior knowledge of organization system (e.g. already certified to another Standard by the same certification body)
- Client preparedness for certification (e.g. already certified or recognized by another 3rd party scheme)
- Well developed and implemented system
- Maturity of the management system: 2 or 3 renewal
- Combined with other Management Systems
- Combined certification